

ERVING SCHOOL COMMITTEE MEETING

Final Draft Minutes

TUESDAY, January 15, 2019

ERVING ELEMENTARY SCHOOL

7:00 p.m.

PRESENT: Erik Semb, Chair; David Chagnon Jr., Jennifer Eichorn, Brian Guerin, members; Bruce Turner, Director of Finance and Operations; James Trill, EES Principal; Theresa Kolodziej, Gill-Montague Rep; Andrea Elson, Mary Glabach, Mackensey Bailey, Andrea Elson, Jane Urban, EES staff; Carol Orthip, Cassie Putnam, LSC staff; Anne Grosky, ELP staff; Mitchell Grosky, husband of Anne; Kate Gaudet, EES PTO; and Brittanie Mimitz, Minute Taker.

- A. The 1/15/19 meeting of the School Committee was called to order by Erik at 7:00pm. AIF.
- B. The Pledge of Allegiance was recited.
- C. **Public hearings- Learning Support Center Presentation-** The learning Support Center was launched 3.5 years ago from nothing but an idea. It has developed into a space where all students can obtain the tools necessary to access learning. Carol O. along with Cassie Putnam and Anne Grosky run the LSC. Anne Grosky is a collaborator who runs the partner program the ELP or Experiential Learning Program. Anne works with students on special projects that help them master certain skills like making change, telling time, or understanding Nutrition labels. The LSC and ELP play an integral role in making learning available and accessible to all students at Erving Elementary School.
- D. **Approval of 12/18/2018 minutes-** The minutes from the 12/18/2018 meeting was approved, as is; with a motion by Jenn; seconded by Brian. AIF.
- E. **Warrants-** The following warrants were signed by the designee and chair, Eric Semb: **Batch #112-** Voucher No:1108 for the SECONDARY BUDGET in the amount of \$19,109.69. Voucher No:1024 for Food Service in the amount of \$4,667.57. Voucher No:1025 for the Elementary Budget, Title IIA, Fed SPED, Student Activity, Food Service, and Pre-K tuition in the amount of \$38,498.40. **Batch #113-** Voucher No:1109 for the secondary budget in the amount of \$9,405.54. Voucher No:1026 for the Elementary Budget and Fed Sped in the amount of \$10,925.13. **Batch #115-** Voucher No:1028 in the amount of \$46,176.63 from the Elementary Budget, Fed Sped, Student Activity, Food Service, Pre-K Tuition, and EES Computers & Accessories. Voucher No:1029 in the amount of \$5,180.29 for Food Service. Voucher No:1110 in the amount of \$501,194.05 for the Secondary Budget. *
- F. **Report of the Gill-Montague Representative-** Theresa Kolodziej reported that the mascot is in its final stages. She also reported that only 4% of the total budget comes from Erving. Enrollment in the district has dropped significantly. 18% of 7th-11th graders did not return to school this year. The district is working to repair the broken racial climate that has been pulling the school community apart. Montague senior center will host a reading of the efficiency and regionalization study report from 6:30-8:30pm.
- G. **Collaborative for Educational Services Report-** Next meeting will be held on January 30, 2019.
- H. **Capital Planning Committee Update-** Requests for funds have been put in on behalf of EES. They are currently waiting for updates. The committee decided it would be a smart idea to request funds to set aside in case of an emergency for example the boiler needs fixing. That way the funds will be ready when/if they are needed.
- I. **Superintendent's Report-** Not Available

- J. **Director of Finance and Operations Report-** The bus bid will open on Friday, January 19th. Attempting to decrease the cost of transporting students to and from school.
- K. **Principal's Report-**
1. Enrollment: Gr 6 21, Gr 5 18, Gr 4 9, Gr 3 21, Gr 2 12, Gr 1 9, K 15, Pre-4 15, and Pre-3 11 for a Total of 131 students.
 2. Personnel: No personnel matters currently.
 3. Lunch Program Update- EES continues to look for new avenues to improve the already much improved breakfast and lunch programs. Mr. Trill, Mary Glabach, and Jaime Parse visited the Hawlemont Elementary School to view their agricultural program. The school grows much of its own produce, makes cheeses, and honey. They are all sold at a weekly farmers market, along with the fresh eggs from their own chickens and other locally grown products.
 4. Program Updates- The first and second graders went on their annual walk with Monte Belmonte along with the Food Bank of Western Mass. They were able to raise enough money to provide over 600 meals to be distributed in surrounding areas. Mrs. Elson with support from the early childhood team put on a 'Book Cafe' event. Where families came, picked out a book to read while they Drank Hot chocolate and ate gingerbread cookies.
 5. Building and Grounds- * Jamrog has had to replace a couple of major parts in the broiler room for the backflow and day tank at a combined cost of \$7,000 plus. A request for new blinds and windows has been sent to the town for bid. EES is required to have blinds for safety purposes in the event of a lockdown. Jim Trill, Scott Turner, and Brian Smith are meeting to discuss the options for submitting an MSBA statement of interest to cover part of the cost of replacing the windows, doors, and roof. They are currently investigating the age of the roof to see if it will qualify.
- L. **Budget and Personnel Committee report-**
- A. Next Meeting Date-TBD
- M. **Union #28 Committee Report-**
- A. Next meeting Date- March 18, 2019 @ 7p.m.
- B. JSC- Policy Sub-committee- Monday March 18, 2019 @ 6:45 p.m.
- N. **Old Business-** None
- O. **New Business-**
- A. **PTO Report-** The PTO is currently working on a voluntary all school directory to help families communicate and connect with each other. An Erving Station fundraiser will go home with all students this week. The students will be selling assorted chocolates to raise money for their classes. The PTO has a busy schedule in the coming months with the Read-A-thon, Calendar Raffle, and movie fundraiser all in the works, just to list a few.
 - B. **Enrollment Request-** Faculty member Samantha Butynski has requested that her daughter Johanna be able to attend the EES Pre-k (3) program beginning in the Fall of 2019. A motion was made by Eric and seconded by Jenn to accept the enrollment of Johanna for 2019-2020 into the EES Pre-k (3) program; pending availability. AIF.
 - C. **Rural School Aid: Regional Efficiencies Plan*** - Currently filing reports.

P. **Policy Review and Update-**

First Reading on:

- GCF – Professional Staff Hiring*
- JFABE- Education Opportunities for Military Children*
- JFABF- Education Opportunities for Children in Foster Care*
- BEDG- Minutes*

Second Reading, First Vote on:

- **AC- Nondiscrimination*** A preliminary motion to accept Policy AC was made by Jenn and seconded by Brian. AIF.
- **EEAG – Student transportation in private vehicles*** A preliminary motion to accept Policy EEAG was made by Jenn and seconded by Brian. AIF.
- **GBA-Equal employment opportunity*** A preliminary motion to accept policy GBA was made by Brian and seconded by Jenn. AIF.
- **JB-Equal Education Opportunity*** A preliminary motion to accept policy JB was made by Jenn and seconded by Brian. AIF.
- **JFBB-School Choice*** A preliminary motion to accept policy JFBB was made by Jenn and seconded by Brian. AIF.

Q. **Future Business-**

1. **Next School Committee Meeting Date:** Monday, February 11, 2019 at 6:00p.m.
2. **Next Erving Policy Committee Meeting:** Tuesday, March 19, 2019 at 6:30p.m.

R. **Executive Session-** No executive session Needed.

S. **Adjournment-** Meeting Adjourned by David; seconded by Jenn at 8:37p.m. AIF.

T. **A motion by Eric to call the meeting back to order at 8:37p.m. AIF.**

Future Business continued - Blizzard bags have been a topic of discussion. They are currently in the final discussion phase attempting to agree on the proper language to be used for Erving.

U. **Final Motion to adjourn by Erik at 8:41 p.m. AIF.**

Respectfully Submitted,
Brittanie Mimitz
Minute Taker

***Enclosures**